



**KENTUCKY STATE BOARD OF LICENSURE FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

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Governor

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LICENSE AND PERMIT RENEWALS

Our online renewal system offers a secure and user-friendly way to renew individual licenses and firm permits. Payments may be made using a credit card or check. The system updates your board record and provides an instant receipt.

The system is advantageous both for the licensee and board staff. The licensee can renew quickly and not worry about the renewal being "lost in the mail". There is no "convenience fee" or additional charge as with most online payment systems.

The board saves time and money because we no longer mail 7,000 paper renewals each year. The post cards we send to notify you that it is time to renew are much cheaper than the old renewal forms. We no longer have the labor cost associated with receiving and manually processing 7,000 renewals. It would literally take two people two months to open the renewals, stamp them received, endorse the checks, open each individual computer record to update, and prepare a bank deposit for the checks. The online system automatically updates the record and the funds go directly to the state treasury.

We now have two fewer employees than with the old paper system which keeps renewal fees at the 1999 level. It saves us money which translates to saving you money.

It would be very expensive for us to run two separate renewal systems; one online and one paper. Therefore, we cannot produce paper renewals in large numbers. For those who do not have internet access, they may call our office and we will renew them over the telephone using the online system. Individuals who do not have internet or telephone access may request a paper renewal by completing a form certifying lack of such access.

