

KENTUCKY STATE BOARD OF LICENSURE FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS

MINUTES OF THE APRIL 21, 2023, BOARD MEETING

KENTUCKY ENGINEERING CENTER
FRANKFORT, KENTUCKY

MEMBERS PRESENT: Don Pedigo, PLS, Chair
Joseph C. Pyles, PE, Vice Chair
Nicole Galavotti, PE, Secretary/Treasurer
Gregory Meredith, PE
Joshua Calico, PLS
Doug Klein
Kyle Chism, PE
James Knoth, PLS

MEMBERS ABSENT: Rudolph Buchheit, Ph.D.
Emmanuel Collins, Ph.D.
Michael McGhee, PE

STAFF PRESENT: Kyle Elliott, PLS, Executive Director
Heather Baldwin, PE, PLS, Director of Enforcement
Jake Miller, J.D., General Counsel
Wanda Jordan, Executive Assistant
Sarah Uzzle, Assistant to the Director

GUESTS PRESENT: Chris Gephart, PLS (partial attendance)
Ryan Griffith, PE (partial attendance)

- 1. Opening of Meeting** – Chair Pedigo called the meeting to order at 8:30 a.m.
 - 1.1 Introduction of new Board Members** – Don Pedigo introduced Kyle Chism, PE, and James Knoth, PLS as our two newest Board members.
 - 1.2 Recognition of Ryan Griffith and Chris Gephart** – Kyle Elliott recognized past Board members, Ryan Griffith and Chris Gephart, for their service on the Board of Licensure.
 - 1.3 Approval of Agenda** – Greg Meredith moved to approve the agenda. The motion carried.
 - 1.4 Disclosure of Conflict of Interest** – Don Pedigo asked if any member had a conflict with any agenda item. No members indicated a conflict.

1.5 Approval of Minutes – Nicole Galavotti moved to approve the minutes of the Special Called February 23, 2023, meeting. The motion carried.

2. Information – Enforcement

2.1 Franklin Circuit Court – none

2.2 Actions of the Executive Director

2.2.1 Closed Cases - Heather Baldwin presented a tabulation of cases closed during the first calendar quarter of 2023 with actions other than disciplinary action. Kyle Chism moved to approve the closed cases report. The motion carried.

3. Action Items - Enforcement

3.1 Board Actions – Enforcement - none

3.2 Settlement Agreements/Consent Decrees

3.2.1 Christopher Cullinan, PE - Heather Baldwin presented the terms of the Settlement Agreement with Christopher Cullinan, PE and asked for the Board’s approval.

Doug Klein moved to approve the terms of the agreement. The motion carried.

3.2.2 Carpenter & Cross, LLC – Heather Baldwin presented the terms of the Settlement Agreement with Carpenter & Cross, LLC and asked for the Board’s approval.

James Knoth moved to approve the terms of the agreement. The motion carried.

4. Action Items – Other

4.1 Financial Report – Kyle Elliott presented the Financial Report for the third quarter of the 2023 Fiscal Year. J.C. Pyles moved to accept the financial report. The motion carried.

4.2 Ad Interim Actions of the Executive Director – Kyle Elliott presented the Ad Interim actions for the first calendar quarter of 2023. Nicole Galavotti moved to accept the Ad Interim report. The motion carried.

4.3 Applications

4.3.1 Denied/Rejected applications – Kyle Elliott presented a list of denied and rejected applications for the first calendar quarter of 2023. J.C. Pyles moved to accept the list. The motion carried.

4.4 Engineering Committee – J.C. Pyles updated the Board on the Engineering Committee activities from the previous day.

Mr. Pyles then asked the Board to accept the committee’s meeting minutes from January 26, 2023. The motion carried.

4.4.1 Reinstatement Application of Terrell Webb – Mr. Pyles then discussed the reinstatement application of Terrell Webb the committee considered the previous day. Mr. Pyles informed the board that the application for reinstatement was put on the table during the committee meeting because the reinstatement application of Mr. Webb was incomplete.

4.5 Executive Committee – Don Pedigo updated the Board on the Executive committee activities from the previous day. He then asked the Board to accept the committee’s meeting minutes from January 26, and February 27, 2023. The motion carried.

4.5.1 Proposed Appointment – Board Investigator - Mr. Pedigo made a recommendation from the Executive Committee to the Board to approve the appointment of Shane Beaubien to the Administrative Assistant, Boards and Commissions (Board Investigator), Position number 30008639 (non-chapter, non-merit), with an annual starting salary of \$66,500.00, a start date of May 1, 2023, and with no six-month probationary period. The motion carried.

4.6 CPD Committee – Josh Calico updated the Board on the CPD committee activities from the previous day. Mr. Calico then asked the Board to approve the minutes of the committee from their January 26, 2023, meeting. The motion carried.

4.7 Surveying Committee – Josh Calico updated the Board on the surveying committee activities from the previous day. Mr. Calico then asked the Board to accept the minutes of the committee from their January 26, 2023, meeting. The motion carried.

4.8 CPD Task Force Committee – Greg Meredith updated the Board about the ongoing work of the committee in reviewing proposed changes to the Continuing Professional Development (CPD) regulations. Greg Meredith then asked the Board to accept the

committee minutes from their meetings on January 26, 2023, and March 15, 2023. The motion carried.

- 4.9 NCEES Southern Zone Elections** – Don Pedigo discussed the elections of zone and national officers at the upcoming NCEES Southern Zone meeting.

5. Information Items – Other

- 5.1 General Update by the Executive Director** – Kyle Elliott provided the Board with updates regarding the recently ended legislative session and the current individual license renewals.

- 5.2 NCEES Annual Meeting, Boston, MA, August 15-18, 2023** – Kyle Elliott discussed the funded delegates for the NCEES Annual meeting.

- 5.3 National Society of Professional Engineers – Kentucky** – no report.

- 5.4 Kentucky Association of Professional Surveyors** – A written invitation was presented from KAPS President Bob Smith inviting Board of Licensure members and staff to attend their Annual Conference on September 19 – 20, 2023 at The Center for Rural Development, in Somerset, KY.

- 6. Adjournment** – There being no further business Nicole Galavotti moved to adjourn. Motion carried. The meeting was adjourned at 11:27 a.m.

James Donald Pedigo, II, PLS, Chair