

**KENTUCKY STATE BOARD OF LICENSURE FOR  
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

**MINUTES OF THE APRIL 29, 2022 BOARD MEETING**

**KENTUCKY ENGINEERING CENTER  
FRANKFORT, KENTUCKY**

**MEMBERS PRESENT:** Nicole Galavotti, PE, Chair  
Chris Gephart, PLS, Vice Chair  
Ryan Griffith, PE, Secretary/Treasurer  
Douglas Klein  
Gregory Meredith, PE  
Donald Pedigo, PLS  
Joseph C. Pyles, PE  
Michael McGhee, PE  
Joshua Calico, PLS

**MEMBERS ABSENT:** Rudolph Buchheit, Ph.D.  
Emmanuel Collins, Ph.D.

**STAFF PRESENT:** Kyle Elliott, PLS, Executive Director  
Jonathan Buckley, JD, General Counsel  
Heather Baldwin, PE, PLS, Director of Enforcement  
Wanda Jordan, Executive Assistant  
Sarah Uzzle, Enforcement Assistant  
Madison Hamel, Administrative Assistant

**GUESTS PRESENT:** Russ Romine, NSPE-KY, Executive Director  
Bob Smith, PLS, KAPS President

**1. Opening of Meeting** – Chair Galavotti called the meeting to order at 8:30AM.

**1.1 Approval of Agenda** – Greg Meredith made a motion to strike item 4.5 from the agenda, the motion carried. Ryan Griffith moved to approve the agenda as amended. The motion carried.

**1.2 Disclosure of Conflict of Interest** – Nicole Galavotti asked if any member had a conflict with any agenda item. No members indicated a conflict.

**1.3 Approval of Minutes** – Don Pedigo moved to approve the minutes of the January 28, 2022 meeting. The motion carried.

**2. Information – Enforcement**

**2.1 Franklin Circuit Court**

### **2.1.1 William A. Griswold, Jr.**

Heather Baldwin presented an Agreed Injunction that had been filed in Franklin Circuit Court against William A. Griswold, Jr. Motion to accept made by Ryan Griffith. The motion carried.

## **2.2 Actions of the Executive Director**

### **2.2.1 Closed Cases**

Heather Baldwin presented a tabulation of cases closed during the first calendar quarter 2022 with actions other than disciplinary action. Chris Gephart moved to accept the closed cases report. The motion carried.

## **3. Action Items - Enforcement**

### **3.1 Board Actions – Enforcement - none**

### **3.2 Settlement Agreements**

#### **3.2.1 Lucas Hatfield, Jr. PE (expired), PLS**

Heather Baldwin presented the terms of the Settlement Agreement with Hatfield and asked for the Board's approval. Don Pedigo moved to approve the terms of the agreement. The motion carried.

#### **3.2.2 WSP USA, Inc.**

Heather Baldwin presented the terms of the Settlement Agreement with WSP USA, Inc. and asked for the Board's approval. Ryan Griffith moved to approve the terms of the agreement. The motion carried.

## **4. Action Items – Other**

**4.1 Financial Report** – Kyle Elliott presented the Financial Report for the third quarter of the 2022 Fiscal Year. Greg Meredith moved to accept the financial report. The motion carried.

**4.2 Ad Interim Actions of the Executive Director** – Kyle Elliott presented the Ad Interim actions for the first calendar quarter of 2022. Doug Klein moved to accept the Ad Interim report. The motion carried.

### **4.3 Applications**

**4.3.1 Denied/Rejected applications** – Kyle Elliott presented a list of denied and rejected applications. J.C. Pyles moved to accept the list. The motion carried.

**4.4 NCEES Southern Zone Meeting Update** – Nicole Galavotti, Chris Gephart, Ryan Griffith and Kyle Elliott updated the Board on the recent NCEES Joint Central - Southern Zone meeting. They discussed the new divisional model proposed for the Principles and Practice of Surveying (PS) exam, some of the proposed committee motions, the Finance Committee report, the Future of Engineering licensure task force report and proposed motion, and the upcoming annual Southern Zone meeting locations.

~~**4.5 Engineering Committee**~~

**4.6 CPD Committee** – Don Pedigo updated the Board on the CPD committee activities from the previous day. Mr. Pedigo then asked the Board to approve the minutes of the committee for their January 27, 2022 meeting. The motion carried.

**4.7 Surveying Committee** – Chris Gephart updated the Board on the surveying committee activities from the previous day. Mr. Gephart then asked the Board to accept the minutes of the committee from their January 27, 2022 meeting. The motion carried.

**5. Information Items – Other**

**5.1 General Update by the Executive Director** – Kyle Elliott provided the Board with a legislative update, as well as updates regarding staffing changes, renewals, the Kentucky Board settings for NCEES Exam registrations, an increase in the current calendar quarter for surveying exam registrations, and UK’s upcoming ABET accreditation visit.

**5.2 National Society of Professional Engineers – Kentucky** - Russ Romine, Executive Director, provided the Board an update on the recent happenings with NSPE-KY and the ongoing building renovations.

**5.3 Kentucky Association of Professional Surveyors** – Bob Smith, PLS, President, provided the Board with an update on recent KAPS happenings and upcoming KAPS events.

**6. Adjournment** – There being no further business Don Pedigo moved to adjourn. Motion carried. The meeting was adjourned at 11:00AM.

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Nicole Galavotti, PE, Chair