

The Board of Licensure Report
October 2018
James Ed Manning, Executive Director

Board Staff Changes

On August 3, 2018 at a special called meeting, the Board of Licensure selected me to be your new Executive Director, replacing B. David Cox who retired effective August 31, 2018 after 17 years as Executive Director. The Board tapped Investigator Kyle Elliott, PLS to head the enforcement section as Director of Enforcement. During the months of August and September, we conducted a search for a new board investigator. We are proud to announce that Heather Baldwin, PE, PLS has accepted an offer and will be joining the board staff as Board Investigator on November 16, 2018. Heather will undergo NCIT investigator training later this year in Tallahassee Florida.

New Board Members

In September, Governor Bevin appointed three new individuals to the Board of Licensure. Ryan Griffith, PE of Lexington was appointed to fill the unexpired term of Charles Scroggin, PE who passed away last November. Ryan is a civil engineer and is Director of the Division of Construction at the Kentucky Transportation Cabinet. Nicole Gallavotti, PE of Lexington replaces James David Sigler, PE whose term expired. Nicole is a Senior Environmental Engineer and Principal at Shield Environmental Associates, Inc. David Cole Mitcham, PE of Lexington replaces Sam Williams, PE whose term expired. Cole is a Senior Project Engineer at Kentucky American Water. The new Board Members were sworn in on October 12, 2018.

Firm Renewals

All Firm Permits (also known as Business Entity Permits) expire December 31, 2018. The online firm renewal system is open and accepting renewal payments at:

<https://kyboels.ky.gov/Renewals/Pages/default.aspx>

Be sure to select the "**Online Firm Renewal**" option; not the individual renewal option. Renewal takes only a few minutes and you can pay the

renewal fee online with a credit card. Renewal Notices will go in the mail in late October or early November.

State Specific Surveying Exam Discontinued

At its October 12, 2018 meeting, the Board of Licensure voted to discontinue the 2-hour State Specific Exam for land surveying license candidates. In lieu of the exam, surveyor license applicants will receive printed information regarding the statutes and regulations which govern the practice of land surveying in Kentucky.

The national Principals and Practice of Surveying (PS) exam is now computer-based. Elimination of the State Specific Exam means that applicants can now fulfill all exam requirements for surveying licensure anytime from any testing center in the country. This will speed up the licensing process substantially.

Late Individual Renewals

If you missed the June 30 renewal deadline (odd number years for A-K and even number years for L-Z), you have up to one year to renew using the online renewal system. The system will automatically calculate a 10% per month late renewal penalty. Please be aware that anyone who renews on or after September 1 of his or her renewal year is subject to an automatic continuing education audit.

The late renewal provision notwithstanding, practice on an expired license is prohibited. While your license is expired, you cannot practice, offer to practice, or represent to the public that you are a professional engineer or professional land surveyor. Each of these acts constitutes unlicensed practice and can result in disciplinary action.

Any licensee whose license remains in expired status for more than one year must apply for reinstatement before returning to active practice.

For all these reason, please renew timely. Be sure to check your address in our system using the searchable roster at:

<http://elsweb.kyboels.ky.gov/kboels-web/Searchable-Roster.aspx>

Also, please mark your own calendar so you know when your firm and/or individual renewals are due. Even though we send a Renewal Notice in the mail, you are solely responsible for ensuring that your license(s) and permit(s) are renewed in a timely manner.

Wallet Cards Discontinued

We no longer issue wallet cards for renewed permits or licenses. You can check and print information regarding the status of permits and licenses using our online searchable roster, which is updated nightly.

<http://elsweb.kyboels.ky.gov/kboels-web/Searchable-Roster.aspx>

Continuing Education Audits and NCEES Continuing Education Tracking System

Random Continuing Professional Development (CPD) audits went out in early September. If you have received an audit notice and have not yet replied to it, please contact Tamra Chesser at the Board office immediately. Failure to respond to a CPD audit within 30 days can result in disciplinary action.

The National Council of Examiners for Engineering and Surveying (NCEES) offers a free continuing education tracking system where you can enter your continuing education courses, scan and store documents such as completion certificates, and transmit them electronically to us if you are selected for audit. The link to the free tracking system is available on our website at:

<http://kyboels.ky.gov/Already-Licensed/Pages/Continuing-Education.aspx>

Please take advantage of this free service.

Calendar of Events 2019

January 10	Committee Meetings	Frankfort KY
January 11	Board Meeting	Frankfort KY
April 5	PE, STR Vertical Exams	Louisville KY
April 6	STR Horizontal Exam	Louisville KY
April 25	Committee Meetings	Frankfort KY
April 26	Board Meeting	Frankfort KY
May 16-18	NCEES Joint Western/Southern Zone Mtg.	Boise Idaho
July 25	Committee Meetings	Frankfort KY
July 26	Board Meeting	Frankfort KY
August 14-17	NCEES Annual Meeting	Scottsdale AZ
October 24	Committee Meetings	Frankfort KY
October 25	Board Meeting	Frankfort KY

October 24
October 25

PE, STR Vertical Exams
STR Horizontal Exam

Louisville KY
Louisville KY

ENFORCEMENT ACTIONS SUMMARY
For The Period
July 28, 2018– October 12, 2018
Kyle Elliott, Director of Enforcement

THOMAS WARREN CRABTREE, PLS

Thomas Warren Crabtree, PLS, of Hanson was disciplined for committing violations of the surveying Standards of Practice, as set out in 201 KAR 18:150. In 2016, the Board of Licensure received a complaint alleging a survey by Crabtree overlapped onto the complainant's property. An investigation by the Board found that Mr. Crabtree had failed to perform adequate record research and field work, sufficient to identify the existence of a deed overlap. On his plat of survey, Mr. Crabtree failed to illustrate the overlap and had other violations of the surveying Standards of Practice. An expanded review of Mr. Crabtree's recent property surveying work revealed multiple instances of violations of the Standards of Practice. These matters were resolved through a Consent Decree wherein Mr. Crabtree acknowledged the violations and agreed to the following sanctions: (1) a written reprimand, (2) a fine of \$1,000, and (3) a two-year probation of Mr. Crabtree's surveying license during which time he will submit to a quarterly review of his surveying work. The Board accepted the Consent Decree on October 12, 2018.

JOE D. ANDERSON, PE, PLS

Joe D. Anderson, PE, PLS of Pikeville was disciplined for committing violations of the surveying Standards of Practice, as set out in 201 KAR 18:150. In 2018, the Board of Licensure received a complaint alleging a property survey by Anderson erroneously placed a common line and failed to meet the surveying Standards of Practice. An investigation by the Board found that Mr. Anderson had committed violations of those Standards, including not having set corner monuments as required. An expanded review of Mr., Anderson's recent property surveying work revealed multiple occurrences of violations of the Standards of Practice. These matters were resolved through a Consent Decree wherein Mr. Anderson acknowledged the violations and agreed to the following sanctions: (1) a written reprimand, (2) a fine of \$1,000, (3) attend a Board approved, live, continuing professional development seminar on the surveying Standards of Practice within six months, and (4) a two-year probation of Mr. Anderson's surveying license during which time he will submit to a quarterly review of his surveying work. The Board accepted the Consent Decree on October 12, 2018.